



fninc

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REGISTRATION FOR VAT

SARS has implemented new rules and procedures concerning the VAT applications. They no longer capture the VAT applications at the branch. We need to now do the application on e-filing and on completion SARS issues a form that I will then need to take to the SARS branch along with the relevant supporting documentation. The SARS consultant then checks all the docs, scans it, finalises the application and then issues the VAT registration form.

In order for me to start with the application on e-filing, the appointed Public Officer first needs to go to the branch and update the banking details. Unfortunately no one else is allowed to go on behalf of the Public Officer, this can only be done by the Public Officer at the branch.

Documentation needed for updating details at the branch

1. CIPC Registration documents (I do have this on file)
2. Certified ID copy of the Directors
3. Original ID document of the appointed Public Officer
4. Resolution stating appointment of Public Officer (Please find attached the example of the letter)
5. Acceptance letter of Public Officer (Please find attached the example of the letter)
6. Proof of business address (Please note you need a lease agreement or municipality account not older than three months)
7. Proof of the public officer's physical address (Please note you need a lease agreement or municipality account not older than three months)
8. Original Bank statement of the business with the bank stamp on the statement to confirm the banking details. (Not older than three months)

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Directors: JG Faurie (BProc LLB), SB Ncala (BProc), SK Bloch (LLB – Cum Laude), H Smith (LLB),
Professional Assistant: C Randall (BA LLB)

Registration number 2024/381814/21 VAT registration number 4670320136

Documentation needed for VAT registration

1. CIPC Registration documents (I do have this on file)
2. Certified ID copy of the Directors
3. Original ID document of the appointed Public Officer
4. Proof of business address (Please note you need a lease agreement or municipality account not older than three months)
5. Proof of the public officer's physical address (Please note you need a lease agreement or municipality account not older than three months)
6. Original Bank statement of the business with the bank stamp on the statement to confirm the banking details. (Not older than three months)
7. Original Bank statement of the business reflecting a deposit with an amount of more than R60 000 as well as a detailed Invoice stating the source of service delivered or goods sold; SARS will only allow the VAT registration if this proof of income is presented
8. Power of attorney from the public officer giving DM and Associates authority to submit the application on the company's behalf. (Please let me know who the public officer will be in order for me to prepare the power of attorney)

Although care has been taken to ensure the accuracy of the above information, FN Inc and its members, employees, agents and representatives cannot be held liable for any loss suffered, as a result of the use of this information.